



## The CATS Meow

Feb. 27, 2006

### Greetings from the CATS Meow.

Look for Monday and Thursday editions of this bulletin to keep you informed about the kick-off of the Client Activity Tracking System (CATS) database project.

### This week

Each sponsor will receive - via U.S. mail – two copies of the **training notebook**. Use this to help you with data entry. Also, please bring it with you to the training session.

The **training calendar** has been updated. You are welcome to attend any of these events.

We will hold **telephone conference call support** on Friday, March 3 at 1:30 p.m. and on Friday, March 17 at 9:30 a.m. Look for details this Thursday.

We will create a **Web page** to post all CATS-related support materials – we will announce the Web address this Thursday.

### Date entry begins

This week we expect to open the new database for you to start recording data!

This is a Web-based program so you only need four things to start working:

- (1) Web site address
- (2) SHIBA ID
- (3) password
- (4) sense of adventure

### Web Site Address

We will publish this when we give you the signal that the database is ready for you to enter records.

### SHIBA ID

You should have already received your SHIBA ID (if we have a resource record from you). Look in the packet we sent you via U.S. mail last week. It contains a SHIBA ID for each volunteer and staff person who is in our data system.

These were assigned by the database and can't be edited at this time. If you find a truly offensive one, let us know.

### Password

You will receive your password via e-mail from [eSHIBA\\_HelpDesk](#).

### Sense of adventure

- We are grateful for your cooperation.
- We understand that this is a BIG deal for you to take on – especially in the midst of Medicare Part D chaos.
- We did training on Friday, Feb. 24 for folks from Kitsap and Pierce counties – they found the system is easy to use and even fun! What a relief...

### Be well...